

The Town of
GLEN ECHO
Chartered 1904

Town Hall • 6106 Harvard Avenue • Glen Echo • Maryland 20812 • (301) 320-4041
townhall@glenecho.org

TOWN COUNCIL MEETING MINUTES

June 14, 2021

Held Virtually Via Zoom

CALL TO ORDER: MAYOR DIA COSTELLO. 7:02 PM

PRESENT

Mayor: Dia Costello.

Councilmembers: (CM) Dan Spealman, Matt Stiglitz, and Julia Wilson.

Town Manager: (TM) Beth Boa.

Glen Echo Environment Committee Chair: Holly Shimizu

Residents: Raya Bodnarchuk (Harvard Ave), Aaron Hirsch (University Ave), Mona Kishore (University Ave), Robin Kogelnik (Princeton Ave), Emily Parsons (The Echo).

OPPORTUNITY FOR COUNCIL TO HEAR RESIDENTS' COMMENTS:

Mayor Costello offered an opportunity to take comments from the residents. There were no comments.

COUNCIL MEETING MINUTES: ACTION ON MAY 10, 2021 MEETING

Minutes of the May 10, 2021 Council meeting were approved.

Motion to Approve Minutes: CM Wilson; 2nd CM Stiglitz. Approved 3-0.

GLEN ECHO ENVIRONMENT COMMITTEE: Shimizu

Chesapeake Bay Trust Grant:

Robin Kogelnik announced that the Town was awarded the Chesapeake Bay Trust Grant in the amount applied for of \$14,700. This grant will be used to hire one of three vendors that provided proposals to recommend green stormwater remedies in the Town. GEEC Chair Shimizu, Robin Kogelnik, and TM Boa will attend the press event June 24 in Delaware. The GEEC will meet to evaluate the three proposals and suggest one to the Council at the July meeting.

Pesticide Policy 21-05:

GEEC Chair Shimizu summarized the Pesticide Policy which would impact the Town Hall, public parks, streets and sidewalks. It codifies what the Town is doing now in using non toxic, safe products to control weeds and any insect pests. It will be included in any request for bids for a landscaping vendor.

Motion to Adopt Pesticide Policy 21-05: CM Wilson; 2nd CM Spealman. Approved 3-0.

Municipal Carbon Footprint Report:

The Town was provided a University of Maryland student volunteer who developed the municipal carbon footprint report. It considers streetlight electricity, Town Hall electricity and gas use. The Town is in line with other similar towns.

Insect Hotel:

Troy Etulain (Oxford Rd) donated time and materials and built an insect hotel. It was installed on the Town trolley right of way near the Nancy Long pollinator garden on June 14. The Wild Bird Center gave permission for it to be bolted to the fence. Mona Kishore (University Ave) is an entomologist and offered to lead an educational program for the Town's children.

National Wildlife Federation Certified Habitat:

The Nancy Long garden is certified habitat through NWF. Ms. Shimizu mentioned residents are able to certify their gardens through NWF.

APPOINT MAYOR COSTELLO TO GLEN ECHO PARK PARTNERSHIP FOR ARTS AND CULTURE BOARD:
Costello

Mayor Costello informed the Council that resident Martha Shannon (Wellesley C) is the president of GEPPAC.

Motion to Appoint Mayor Costello to GEPPAC Board: CM Spealman; 2nd CM Wilson. Approved 3-0.

AMERICAN RESCUE PLAN FUNDS: Costello

The Council discussed whether to request American Rescue Plan funds. The Maryland Municipal League estimates the Glen Echo Allocation as \$266,020. Tranche 1 (half of the total allocation) would be distributed by the Department of Budget and Management of the state shortly after all requested information is submitted (i.e. mid-July). Tranche 2 (the second half) will be distributed a year from the date of the first tranche.

The Town has the option to accept or decline these funds by June 30. MML recommends accepting them as any amount not allocated by 2024 can be returned. There are two applicable areas which the Town could consider using these funds. The Town could transfer the funds outside of the town and provide assistance to households, small businesses or non profits adversely affected by the pandemic. However the Town is more likely to use them for stormwater remediation and claim lost revenue for the rental of Town Hall that was closed and un-rentable during the covid pandemic among other possible uses. TM Boa is setting up a Town Managers' meeting on June 22 to consult on if/how local Towns are using the funds. The Council decided to accept the funds.

REOPENING TOWN HALL FOR RENTALS: Costello

The Council discussed reopening Town Hall for rentals as many Covid restrictions have been dropped by the state and Montgomery County. Bannockburn Community Club is open for rentals as is the Glen Echo Park Spanish Ballroom. The Council agreed to open Town Hall for rentals starting July 17, 2021. TM Boa will alert renters and the residents.

REVISED TOWN HALL RENTAL AGREEMENT: Costello

The Council approved the revised Town Hall rental agreement with an amendment. The agreement was prepared by Attorney Ron Bolt in light of Covid-19.

Motion to Approve Rental Agreement as Amended: CM Wilson; 2nd CM Stiglitz. Approved 3-0.

UPCOMING EVENTS: TOWN JULY 4 PARADE AND SUMMER PICNIC: Costello

The 4th of July Parade will take place and is being arranged by Angela Hirsch. The Council agreed this was safe to take place.

The Council and Mayor agreed on July 18 for the Town Picnic. The caterer will be California Tortilla. Residents can BYOB and wine. Desserts are welcomed. The pie baking contest will be held again and be judged by the Council. The Town will purchase gift cards from local restaurants as prizes.

THRIVE MONTGOMERY 2050 UPDATE: Wilson

CM Wilson updated the Council on Thrive Montgomery 2050. This plan would increase density especially near metro stations and BRT stations. The Thrive Montgomery Coalition asked if Glen Echo would sign on to their letter to the County Council asking for changes to the plan. The Council considered if Glen Echo should sign on to support local municipalities although Glen Echo would likely not be very affected by the plan. TM Boa will ask Attorney Bolt if he has seen the letter and if so, should Glen Echo sign on.

TOWN MANAGER CONTRACT – INCREASE IN PTO: Costello

Mayor Costello asked the Council to consider increasing TM Boa's PTO from 6.5 days annually to 10 or 15 days annually. The Council agreed to increase PTO to 10 days and will reconsider in one year.

Motion to Approve Increasing TM PTO to 10 Days/Year: CM Stiglitz; 2nd CM Spealman. Approved 3-0.

FINANCIAL REPORT FOR THE MONTH OF MAY: (copy attached). TM BOA

The month of May was a normal month in terms of revenue and expenses.

Revenue:

The Town received \$18,441 in public utility revenue in May; the Town is at 89% of expected revenue in this category.

The Town received \$27,418 in May in state income tax and the Town has received 112% of expected revenue in this category.

Total Revenues so far this FY: \$367,612 expected: \$364,075.

Expenses:

Bolt Legal expense was \$1,609 for April broken out by categories as follows: 5% on Post Office lease review, 49% for 7326 University Right of Way Agreement, 25% on election procedure.

Joseph F. Toomey Associates costs for April were \$450. These costs were allocated as follows: 90% for 7326 University Right of Way Agreement, and 10% for Vassar Circle permit review.

Hughes Landscaping - \$4,975 for tree pruning, planting, mowing, mulching/spring clean up.

Motion to Approve the Financial Report: CM Spealman; 2nd CM Wilson. Approved 3-0.

OPERATIONS REPORT: Infrastructure: Administrative: Social: TM Boa

Town Operations and Activities during the month of May include:

Infrastructure Issues:

Grate on Upper Bryn Mawr: This grate was fixed in August 2020 however the welded piece broke off again and was missing. Hughes Landscaping responded that this work is under warranty (it originally cost \$995). They repaired the grate again May 28.

Tree Survey by Hughes Landscaping (arborist): The arborist from Hughes Landscaping reviewed Town trees and made recommendations for clearance and tree removal. This review was at no charge to the Town. A lot of the work would involve Pepco. Mayor Costello and TM Boa will meet with the arborist to go over his recommendations and how to coordinate with Pepco.

Sprinkler Inspection: The Town scheduled an inspection of the sprinkler in the attic for June 16. It will cost \$450.

Elevator Maintenance and Inspection: The Town scheduled the required state elevator inspection for July 15. Maintenance was scheduled for June 10.

Building Updates & Other Permits: A permit amendment to add a screened porch at 10 Vassar Circle was granted. The Town expects the 7316 University porch permit application after the resident gets a County permit.

WSSC Repair at 6101 Harvard: The permanent patch has been installed.

Administrative:

Special election June 25 in Town Hall 5-9pm: This will fill a 2-year Council Member seat.

Office Updates: The office furniture was updated with a standing desk and new ergonomic chair. A student in Glen Echo will be assisting with office organization tasks and possibly helping scan documents for the digitization effort. She will receive SSL Hours from the Town.

LGIT Renewal Submitted: The Town submitted the Local Government Insurance Trust renewal application.

Landscape Request for Bids: The Town is considering whether to go out to bid for the landscaping contract in the fall.

VASSAR CIRCLE: Costello

Aaron Hirsch of 2 Vassar LLC asked to be released from the \$45,000 surety bond held by the Town. It had been reduced from \$100,000 June 2020. 2 Vassar LLC pays \$1125 each April for the bond. If released now, \$937 would be returned. Each of the three houses has a \$3000 right of way restoration bond to protect the street, sidewalk and curbs.

Mr Hirsch reported that he had completed the roadway widening and resurfacing, 6 ADA sidewalks, and curbs. Signage has also been installed. He stated since that work has been completed he has met the requirements and requested release from the surety bond. Mr Hirsch acknowledged that none of the circumstances had changed from his prior request in May 2020.

Mr Hirsch had requested this release in May 2020 and the bond amount was reduced in June 2020. This was at the recommendation of Town Engineer Joe Toomey and Town Attorney Ron Bolt. Mayor Costello stated that site stabilization, driveway aprons, stormwater, and super silt fence barriers are not complete and still ongoing. The site has no staging area and the work area is very tight, making it possible damage could occur.

The Council asked to see a report from Town Engineer Joe Toomey from May 2020 as well as a new report of the current status. Mr. Hirsch will be provided this as well. The Council will review both and reconsider the request at the July Council Meeting.

OPPORTUNITY FOR COUNCIL TO HEAR RESIDENTS' COMMENTS:

Mayor Costello announced a closing opportunity for comments by the residents. There were no comments.

ADJOURNMENT:

Motion to adjourn: CM Stiglitz; 2nd CM Spealman. All in favor. Meeting Adjourned 8:45 pm

Minutes Prepared by: Beth Boa, Town Manager

Approved by: 
Mayor, Dia Costello

Date: 7-21-2021

Town of Glen Echo
Revenue/Expenses Actual vs Budget
July 2020 through May 2021

| | Jul '20 - May 21 | Budget | \$ Over Budget | % of Budget |
|------------------------------------|------------------|----------------|----------------|-------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 01. Real Estate Property Tax | 136,899 | 136,743 | 156 | 100% |
| 02. Personal Property | | | | |
| 02.1 Corporate | 1,627 | 2,000 | -373 | 81% |
| 02.2 Unincorporated | 124 | 100 | 24 | 124% |
| 02.3 Public Utility | 19,473 | 22,000 | -2,527 | 89% |
| Total 02. Personal Property | 21,224 | 24,100 | -2,876 | 88% |
| 03. State Income Tax | 128,908 | 115,000 | 13,908 | 112% |
| 04. Highway | 12,802 | 15,301 | -2,499 | 84% |
| 05. License/Permits | | | | |
| 05.1 Admissions & Amusement | 0 | 300 | -300 | 0% |
| 05.4 Judiciary receipts | 14 | | | |
| 05.2 Build Perm | 9,025 | 5,000 | 4,025 | 181% |
| Total 05. License/Permits | 9,039 | 5,300 | 3,739 | 171% |
| 06. Rental Inc | | | | |
| 06.1 Post Off. | 26,583 | 31,899 | -5,316 | 83% |
| 06.2 T H Rental | 110 | 3,000 | -2,890 | 4% |
| 06.3 Parking Lot--Tulane | 3,600 | 3,600 | 0 | 100% |
| Total 06. Rental Inc | 30,293 | 38,499 | -8,206 | 79% |
| 07. Interest | 695 | 1,500 | -805 | 46% |
| 08. County Revenue Sharing | 20,762 | 20,762 | 0 | 100% |
| 09. Cable Franchise | 1,644 | 3,500 | -1,856 | 47% |
| 10. Echo Newsletter | | | | |
| 10.1 Advertisements | 4,713 | 2,000 | 2,713 | 236% |
| 10.2 Subscriptions | 0 | 100 | -100 | 0% |
| Total 10. Echo Newsletter | 4,713 | 2,100 | 2,613 | 224% |
| 11 Misc Revenue | | | | |
| 11.1 Walking Tour Book | 25 | 0 | 25 | 100% |
| 11.3 History of TGE | 35 | | | |
| 11.4 Env Project Restricted Inc | 575 | 1,250 | -675 | 46% |
| 11 Misc Revenue - Other | 0 | 20 | -20 | 0% |
| Total 11 Misc Revenue | 635 | 1,270 | -635 | 50% |
| Total Income | 367,614 | 364,075 | 3,539 | 101% |
| Expense | | | | |
| Reconciliation Discrepancies | -3,262 | | | |
| 24.8 Wynne Repayment FY21 | 6,910 | 6,910 | 0 | 100% |
| 20 Payroll | | | | |
| 20.1 Salary | 55,385 | 60,000 | -4,615 | 92% |
| 20.2 Employer Taxes | 4,262 | 4,500 | -238 | 95% |
| 20.3 Staff Training | 950 | 1,000 | -50 | 95% |
| Total 20 Payroll | 60,597 | 65,500 | -4,903 | 93% |
| 21 Professional Services | | | | |
| 21.1. Auditor | 7,250 | 8,000 | -750 | 91% |

Town of Glen Echo Revenue/Expenses Actual vs Budget July 2020 through May 2021

| | Jul '20 - May 21 | Budget | \$ Over Budget | % of Budget |
|---|------------------|---------------|----------------|-------------|
| 21.2. Legal | | | | |
| 21.21 Town Attorney | 12,114 | 20,000 | -7,886 | 61% |
| 21.22 Specialized Legal Svcs. | 0 | 5,000 | -5,000 | 0% |
| Total 21.2. Legal | 12,114 | 25,000 | -12,886 | 48% |
| 21.4 Oth Prof Svcs | 342 | 1,000 | -658 | 34% |
| 21.5 Traffic Study Consultant | 1,632 | 1,632 | 0 | 100% |
| 21.6 Records Ret./Archiving | 1,870 | 3,000 | -1,130 | 62% |
| 21.7 IT Support | 1,070 | 1,000 | 70 | 107% |
| 21.8 Arborist | 0 | 500 | -500 | 0% |
| 21.9 Town Engineer/Bld. Insp. | 9,240 | 16,000 | -6,760 | 58% |
| 21.10 Office Temporary Help | 0 | 500 | -500 | 0% |
| Total 21 Professional Services | 33,518 | 56,632 | -23,114 | 59% |
| 22. Fixed Op Ex | | | | |
| 22.1 Office & TH Utilities | | | | |
| 22.11 Electrical | 1,400 | 2,100 | -700 | 67% |
| 22.12 Gas | 1,147 | 1,000 | 147 | 115% |
| 22.13 Telephone/Internet | 2,563 | 3,200 | -637 | 80% |
| 22.14 WSSC | 508 | 750 | -242 | 68% |
| Total 22.1 Office & TH Utilities | 5,618 | 7,050 | -1,432 | 80% |
| 22.2 Office | | | | |
| 22.21 Office Supplies | 1,612 | 2,000 | -388 | 81% |
| 22.22 Software/Domain | 672 | 500 | 172 | 134% |
| 22.23 Copier Rental | 1,582 | 1,500 | 82 | 105% |
| Total 22.2 Office | 3,866 | 4,000 | -134 | 97% |
| 22.3 Bank Fees | 640 | 250 | 390 | 256% |
| 22.4 Website | 461 | 500 | -39 | 92% |
| 22.5 Ins & Bond | 3,018 | 3,000 | 18 | 101% |
| 22.6 Dues, Subs., Conf. | 1,217 | 2,500 | -1,283 | 49% |
| 22.7 Admin | | | | |
| 22.71 Admin. Payroll Fee | 1,977 | 2,000 | -23 | 99% |
| 22.72 Flyer Delivery Charges | 90 | 200 | -110 | 45% |
| 22.73 Misc. Admin Fee | 362 | 500 | -138 | 72% |
| Total 22.7 Admin | 2,429 | 2,700 | -271 | 90% |
| 22.8 Echo | 2,232 | 2,500 | -268 | 89% |
| 22.9 Town Hall | | | | |
| 22.95 Covid Disinfection | 365 | 0 | 365 | 100% |
| 22.91 TH Supplies | 1,385 | 2,000 | -615 | 69% |
| 22.92 TH Cleaning Service | 3,295 | 3,500 | -205 | 94% |
| 22.93 TH Maintenance | 2,610 | 11,608 | -8,998 | 22% |
| 22.94 TH Elevator Maintenance | 1,551 | 2,000 | -449 | 78% |
| 22.9 Town Hall - Other | 248 | | | |
| Total 22.9 Town Hall | 9,454 | 19,108 | -9,654 | 49% |
| 22.110 T H Improv | 1,750 | 1,750 | 0 | 100% |
| 22.120 Office Furniture & Equip | 0 | 1,000 | -1,000 | 0% |

Town of Glen Echo
Revenue/Expenses Actual vs Budget
 July 2020 through May 2021

| | Jul '20 - May 21 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|------------------|---------|----------------|-------------|
| Total 22. Fixed Op Ex | 30,685 | 44,358 | -13,673 | 69% |
| 23 Streets | | | | |
| 23.1 Streetlights | 7,150 | 9,500 | -2,350 | 75% |
| 23.2 Street Sweeping | 0 | 2,500 | -2,500 | 0% |
| 23.4 Stormwater Projects | 8,745 | 20,000 | -11,255 | 44% |
| 23.5 Street Repair | 0 | 15,000 | -15,000 | 0% |
| 23.6 Sidewalk Repair | 2,900 | 5,000 | -2,100 | 58% |
| Total 23 Streets | 18,795 | 52,000 | -33,205 | 36% |
| 24 Town Services | | | | |
| 24.1 Community Contribution | 4,000 | 4,000 | 0 | 100% |
| 24.2 Landscape | | | | |
| 24.21 TH Landscaping | 6,099 | 7,500 | -1,401 | 81% |
| 24.22 Town Right of Way | 3,888 | 7,200 | -3,312 | 54% |
| 24.23 Environmental Imp Project | 500 | 500 | 0 | 100% |
| Total 24.2 Landscape | 10,487 | 15,200 | -4,713 | 69% |
| 24.3 Snow Removal | 25,327 | 25,000 | 327 | 101% |
| 24.4 Refuse/Recycling | 35,200 | 40,000 | -4,800 | 88% |
| 24.5 Town Trees | | | | |
| 24.51 Town Tree Pruning | 1,140 | 3,000 | -1,860 | 38% |
| 24.52 Town Tree Removal | 0 | 5,000 | -5,000 | 0% |
| Total 24.5 Town Trees | 1,140 | 8,000 | -6,860 | 14% |
| 24.6 Leaf Removal | 13,650 | 13,550 | 100 | 101% |
| 24.7 Community Events | 0 | 8,500 | -8,500 | 0% |
| Total 24 Town Services | 89,804 | 114,250 | -24,446 | 79% |
| Total Expense | 237,047 | 339,650 | -102,603 | 70% |
| Net Ordinary Income | 130,567 | 24,425 | 106,142 | 535% |
| Net Income | 130,567 | 24,425 | 106,142 | 535% |

Town of Glen Echo Revenue/Expenses by Month

July 2020 through May 2021

Jul 20 Aug 20 Sep 20 Oct 20 Nov 20 Dec 20 Jan 21 Feb 21 Mar 21 Apr 21 May 21 TOTAL

Ordinary Income/Expense

Income

| | | | | | | | | | | | | |
|------------------------------|--------|--------|-------|--------|--------|-------|--------|--------|-------|-------|--------|---------|
| 01. Real Estate Property Tax | 0 | 10,052 | 5,374 | 54,656 | 9,123 | 1,992 | 45,700 | 4,110 | 1,601 | 4,290 | 0 | 136,898 |
| 02. Personal Property | 0 | 0 | 381 | 47 | 81 | 2 | 1,032 | 0 | 191 | 1,049 | 18,441 | 21,224 |
| 03. State Income Tax | -247 | 247 | 0 | 15,722 | 51,743 | 0 | 1,816 | 27,418 | 4,790 | 0 | 27,418 | 128,907 |
| 04. Highway | 0 | 0 | 3,262 | 161 | 1,556 | 0 | 2,803 | 2,621 | 0 | 2,398 | 12,801 | |
| 05. License/Permits | -113 | 188 | 0 | 100 | 300 | 150 | 8,000 | 0 | 250 | 0 | 164 | 9,039 |
| 06. Rental Inc | 0 | 6,258 | 2,658 | 2,658 | 2,658 | 2,658 | 2,658 | 2,658 | 2,658 | 2,658 | 2,768 | 30,290 |
| 07. Interest | 56 | 39 | 46 | 24 | 35 | 37 | 23 | 26 | 32 | 378 | 0 | 696 |
| 08. County Revenue Sharing | 20,762 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,762 |
| 09. Cable Franchise | -812 | 812 | 0 | 0 | 817 | 0 | 0 | 827 | 0 | 0 | 0 | 1,644 |
| 10. Echo Newsletter | 0 | 0 | 4,175 | 0 | 0 | 138 | 0 | 400 | 0 | 0 | 0 | 4,713 |
| 11 Miscel Revenue | 350 | 0 | 0 | 50 | 50 | 0 | 0 | 0 | 15 | 20 | 150 | 635 |

Total Income

| | | | | | | | | | | | |
|--------|--------|--------|--------|--------|-------|--------|--------|--------|-------|--------|---------|
| 19,996 | 17,596 | 15,896 | 73,418 | 66,363 | 4,977 | 59,229 | 38,242 | 12,158 | 8,395 | 51,339 | 367,609 |
|--------|--------|--------|--------|--------|-------|--------|--------|--------|-------|--------|---------|

Expense

| | | | | | | | | | | | | |
|------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| Reconciliation Discrepancies | 0 | 0 | -3,262 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -3,262 |
| 24.8 Wynne Repayment FY21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,910 | 0 | 6,910 |
| 20 Payroll | 4,968 | 4,968 | 5,918 | 7,453 | 4,968 | 4,968 | 4,982 | 4,980 | 4,968 | 7,453 | 4,968 | 60,594 |
| 21 Professional Services | -125 | 2,979 | 4,558 | 5,828 | 4,112 | 1,809 | 5,461 | 1,628 | 2,142 | 3,066 | 2,059 | 33,517 |
| 22. Fixed Op Ex | 5,188 | 3,743 | 1,098 | 2,476 | 1,985 | 2,369 | 1,987 | 2,005 | 2,589 | 3,317 | 3,928 | 30,685 |
| 23 Streets | -1,595 | 3,202 | 636 | 659 | 749 | 3,667 | 800 | 797 | 729 | 8,473 | 677 | 18,794 |
| 24 Town Services | 3,234 | 7,688 | 5,988 | 3,872 | 3,772 | 9,616 | 19,577 | 17,681 | 5,352 | 4,845 | 8,178 | 89,803 |
| Total Expense | 11,670 | 22,580 | 14,936 | 20,288 | 15,586 | 22,429 | 32,807 | 27,091 | 15,780 | 34,064 | 19,810 | 237,041 |

Net Ordinary Income

| | | | | | | | | | | | |
|-------|--------|-----|--------|--------|---------|--------|--------|--------|---------|--------|---------|
| 8,326 | -4,984 | 960 | 53,130 | 50,777 | -17,452 | 26,422 | 11,151 | -3,622 | -25,669 | 31,529 | 130,568 |
|-------|--------|-----|--------|--------|---------|--------|--------|--------|---------|--------|---------|

Net Income

| | | | | | | | | | | | |
|-------|--------|-----|--------|--------|---------|--------|--------|--------|---------|--------|---------|
| 8,326 | -4,984 | 960 | 53,130 | 50,777 | -17,452 | 26,422 | 11,151 | -3,622 | -25,669 | 31,529 | 130,568 |
|-------|--------|-----|--------|--------|---------|--------|--------|--------|---------|--------|---------|

Town of Glen Echo
Account Balances New

As of May 31, 2021
May 31, 21

ASSETS

Current Assets

Checking/Savings

| | |
|--------------------------------|------------|
| PNC - Checking | 36,751.89 |
| PNC - Money Market | 707,738.54 |
| MD Local Gov't Investment Pool | 83,983.35 |
| SunTrust Cash-Checking | 0.01 |

Total Checking/Savings 828,473.79

Total Current Assets 828,473.79

TOTAL ASSETS 828,473.79

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Bond Deposit

| | |
|----------------------|----------|
| Town Hall Deposit | 200.00 |
| Right of Way Bond | 9,000.00 |
| Bond Deposit - Other | 3,000.00 |

Total Bond Deposit 12,200.00

Total Other Current Liabilities 12,200.00

Total Current Liabilities 12,200.00

Long Term Liabilities

Wynne liability 6,910.00

Total Long Term Liabilities 6,910.00

Total Liabilities 19,110.00

TOTAL LIABILITIES & EQUITY 19,110.00

Town of Glen Echo
Expenses by Vendor Summary

May 2021

| | <u>May 21</u> |
|--|-----------------------------|
| Advance Business Systems | 127 |
| Bolt Legal, LLC | 1,609 |
| Business Insurance Now | 340 |
| Case Design/Remodeling, Inc | 340 |
| Hughes Landscaping & Supply Co. Inc. | 4,978 |
| Joseph F. Toomey Associates, Inc | 450 |
| Kencor, Inc | 438 |
| Key Sanitation, Incorporated | 3,200 |
| Maid Brigade, Inc | 290 |
| PEPCO - (streetlights) | 776 |
| PNC Bank | 1,233 |
| Stratus Building Solutions of Maryland | 365 |
| Verizon - Phone Line | 286 |
| Washington Gas | 106 |
| TOTAL | <u><u>14,538</u></u> |