

Town of Glen Echo
FY 24 Budget DRAFT
 July 2023 through June 2024

	ACTUAL \$ for FY '22 (7/1/-6/30)	Approved Budget for FY '23 (Amended)	Proposed Budget for FY '24	FY 23 Tax Rates	Proposed FY 24 Tax Rates
Ordinary Revenue/Expense					
Revenue					
01. Real Estate Property Tax	\$141,029	\$140,000	\$140,000	\$0.15 per \$100	\$0.15 per \$100
02. Personal Property Tax					
02.1 Corporate	1,090	2,000	1,500	\$0.80 per \$100	\$0.80 per \$100
02.2 Unincorporated	0	100	100		
02.3 Public Utility	21,434	19,000	21,000	\$1.50 per \$100	\$1.50 per \$100
Total 02. Personal Property Taxes	22,524	21,100	22,600		
03. State Income Tax	162,996	130,000	150,000		
04. Highway Revenues	18,180	17,564	18,000		
05. License/Permits				BUDGET NOTES	
05.1 Admissions & Amusement	716	200	200		
05.2 Building Permits	1,300	1,000	1,000		
Total 05. License/Permits	2,016	1,200	1,200		
06. Rental Income					
06.1 Post Office Lease	33,590	35,280	35,280		
06.2 Town Hall Rental	8,525	6,000	8,000		
06.3 Parking Lot--Tulane	3,600	3,600	3,600		
Total 06. Rental Income	45,715	44,880	46,880		
07. Interest	698	300	1,250		
08. County Revenue Sharing	43,100	38,992	42,004		
09. Cable Franchise Fees	3,246	3,000	3,000		
10. Echo Newsletter					
10.1 Advertisements	4,113	4,000	4,000		
10.2 Subscriptions	12	50	20		
Total 10. Echo Newsletter	4,125	4,050	4,020		
11. Miscellaneous Revenue					
11.1 Town Merchandise	37	20	20		
Total 11 Misc. Revenue	37	20	20		
12. Restricted Use Funds					
12.1 American Rescue Plan Monies		267,488	204,106		
12.2 Chesapeake Bay Trust Grant		28,271			
Total 12 Restriced Use Funds		295,759	204,106		
Total Revenue	443,666	401,106	633,080		
Expense					

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20 Payroll					
20.1 Salary	66,480	73,100	74,503		
20.2 Employer Taxes	5,216	5,470	5,470		
20.3 Staff Training	1,000	1,000	1,000		
20.4 Health Insurance	5216	6,264	6,702		
Total 20 Payroll	77,912	85,834	87,675		
21 Professional Services					
21.1. Auditor	7,500	7,500	7,750		
21.2. Legal					
21.21 Town Attorney	7,766	10,000	5,000		
21.22 Specialized Legal Svc.	0	10,000	5,000		
Subtotal 21.1,2.Audit & Legal	15,266	27,500	17,750		
21.4 Additional Prof Svcs	378	500	500		
21.5 Traffic and Sign Study Consult	320	2,000	500		
21.6 Records Maintenance/Archiving	1,345	3,000	3,000		
21.7 IT Support	260	1,000	1,000		
21.8 Arborist	0	500	500		
21.9 Town Engineer/Bld. Insp.	8,035	10,000	8,000		
Subtotal 21.4-10 Other Prof Services	10,338	17,000	13,500		
Total 21 Professional Services	25,604	44,500	31,250		
22. Fixed Operating Expenses					
22.1 Town Hall/Office Utilities					
22.11 Electricity	1,290	2,100	1,500		
22.12 Gas	1,388	1,000	1,000		
22.13 Telephone/Internet	3,375	3,000	3,000		
22.14 Water	604	750	750		
Subtotal 22.1 Office Utilities	6,657	6,850	6,250		
22.2 Office					
22.21 Office Supplies	602	1,500	800		
22.22 Software/Domain	1,274	1,050	1,400		
22.23 Copier Rental	1,739	1,500	1,600		
Subtotal 22.2 Office Misc	3,615	4,050	3,800		
22.3 Bank Fees	611	250	500		
22.4 Website	193	600	400		
22.5 Insurance & Bond	2,741	3,000	3,000		
22.6 Dues, Subscripts, Conferences	2,222	3,000	3,000		
Subtotal 22.3-22.6 OtherOps	5,767	6,850	6,900		
22.7 Administration					
22.71 Admin. Payroll Fee	1,039	1,200	1,200		
22.72 Flyer Delivery Charges	20	100	100		

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Subtotal 22.7 Admin	1,059	1,300	1,300		
22.8 Echo Printing	2,170	2,500	2,500		
22.9 Town Hall Operations					
22.91 TH Supplies	855	1,500	1,000		
22.92 TH Cleaning Service	2,900	3,500	3,500		
22.93 TH Maintenance	3,152	3,500	3,500		
22.94 - TH Elevator Maint.	1,714	5,864	3,000		
Subtotal 22.9 Town Hall Operations	8,621	14,364	11,000		
22.110 T H Capital Maintenance	3,913	23,000	3,000		
22.120 Office Furniture & Equip.	438	2,000	1,000		
Subtotal 22.10-22.12	4,351	25,000	4,000		
Total 22. Fixed Operating Expenses	32,240	60,914	35,750		
23 Streets					
23.1 Street Lighting	9,439	9,000	9,000		
23.3 Street Signs Repairs/ Replacem	397	20,000	1,000		
23.4 Stormwater Small Projects	0	10,000	5,000		
23.5 Street Repair	0	10,000	5,000		
23.6 Sidewalk Repair	0	5,000	5,000		
23.4A CBT Stormwater	14,476	0	0		
23.4B American Rescue Plan	0	0	204,106		
Total 23 Streets	24,312	54,000	229,106		
24. Town Services					
24.2 Landscape					
24.21 TH Landscaping	20,362	21,273	18,271		
24.24 Gardening			2,520		
24.6 Leaf Removal	5,850	6,242	6,750		
23.2 Street Sweeping	1,100	3,640	2,096		
Subtotal 24.2 Landscape	27,312	31,155	29,637		
24.3 Snow Removal	17,911	25,000	25,000		
24.4 Refuse/Recycling	39,600	43,600	43,600		
24.5 Town Trees					

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			24.51 Town Tree Pruning	4,980	2,000	3,000		
			24.52 Tree Removal & Planting	4,040	4,000	3,000		
			Subtotal 24.5 Town Trees	9,020	6,000	6,000		
			24.7 Community Events	4,405	5,500	5,500		
			24.71 Livable Town Committee		500	500		
			24.9 Community Contributions	4,000	3,000	3,000		
			Total 24 Town Services	\$102,248	\$114,755	\$113,237		
			Total Expense	\$262,316	\$360,003	\$497,018		
			Net Ordinary Revenue	\$181,350	\$41,103	\$136,062		
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Bank Balances as of Feb. 15 2023						
PNC Checking ARP Funds	\$237,960					
PNC Checking	\$54,868					
PNC Money Market	\$571,961					
PNC (MLGIP)	\$575,263					
TOTAL	\$1,440,052					